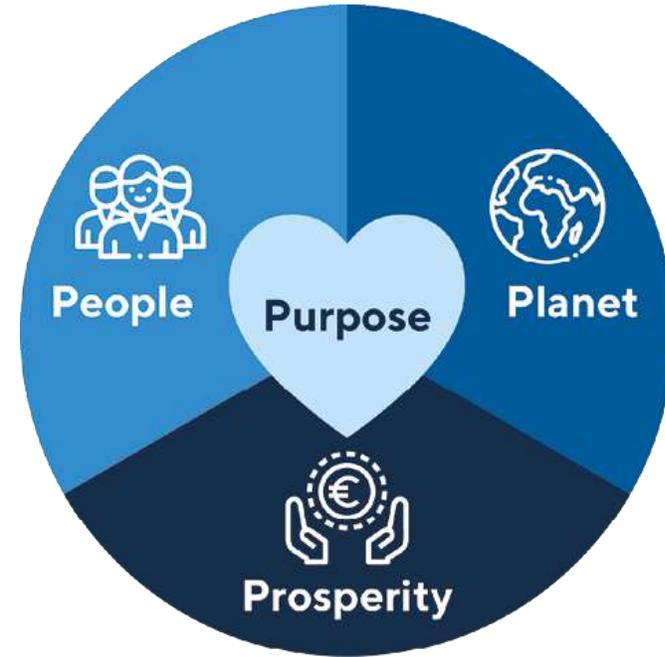




**Sustainable IT Charter
Information session**

Signing ceremony: 22 April 2021

Green IT IT for Green Human IT IT for Human



SUSTAINABLE IT

3 ways to demonstrate your commitment



ISIT membership



**Sustainable IT
CHARTER**



**Sustainable IT
LABEL**

Sustainable IT charter



SUSTAINABLE IT CHARTER

Digital technology is revolutionizing at breakneck speed the way organizations operate. It is a source of innovation and progress, reflecting their modernity, to become the showcase of their know-how. It can be a great tool for creating new values that are sustainable, more respectful of the environment and more ethical to society if it is framed and thought in terms of impacts. With the signing of this charter, we affirm our commitment to resolutely enter into a «Sustainable IT» approach for our organization.

1 Because digital technology is a major player in greenhouse gas emissions, resource depletion and biodiversity loss, actively participating in climate change, we are committed to optimizing digital tools to limit their impacts and consumptions :

- By taking into account the complete Life Cycle of equipment and software, services and hardware.
- By extending the life cycle of digital technologies or services.
- By designing digital technologies or services in line with the UN's Sustainable Development Goals.
- By promoting uses of digital technologies that reduce the consumption of materials, resources and energy.
- By considering our value chain as a source of jobs and economic growth.
- By favoring the use of digital technologies that are energy efficient.

2 Because digital services can be a source of social exclusion, of individualization and of hardware and software obsolescence, we are committed to developing accessible, inclusive and sustainable service offerings :

- By generalizing a responsible purchasing approach with the following objectives:

3 Because the future of organizations depends on a transparent and reassuring use of digital technologies for all, we are committed to ethical and responsible digital practices :

- By developing reasoned uses of data and services in an ethical approach vis-à-vis the impacts on the environment and populations.
- By collecting only data that is useful and necessary for the users' service, in order to limit the risks of privacy and environmental impacts in accordance with the General Data Protection Regulation (GDPR) within the European Union, or following the principles of GDPR in accordance with the local data protection regulations in other countries.
- By promoting the diversity of recruitment and professional equality between men and women, and more specifically in the scope of our activities around the digital industry.
- By improving the conditions of digital workers internally and externally.
- By resolutely committing to algorithmic ethics on the use and protection of data, particularly with regard to artificial intelligence.
- By deploying and enhancing the CSR approach with all employees.
- By publicizing the CSR policy with external stakeholders to involve them in our approach and our commitment to Green IT.

4 But also because digital technology is a great lever for creating value, and because tomorrow is written today, we are committed to fostering the emergence of new behaviors and values :

- By including social innovation in the definition of new digital systems and services.
- By highlighting the internal initiatives that mobilize the organization, promote cross-functional collaborations and well-being at work.
- By streamlining our procedures to reduce resource consumption, while prioritizing quality and creation of new jobs.
- By soliciting the commitment and expertise of our stakeholders on collaborative productions, around employment, inclusion, well-being and quality of life.
- By allowing future generations to innovate to build a world open to each other concerned with the balance of ecosystems and well-being together.
- By monitoring the performance and compliance indicators for achieving CSR objectives.
- By proposing areas for improvement.

5 Because the transition to a Green IT is essential to ensure the resilience of organizations, we are committed to making digital technologies and services measurable, transparent and readable :

- By respecting common standards to collect, analyze and share data on the impacts of Information and Communication Technologies (ICT).
- By participating in a collaborative approach to the design and evaluation of digital services in line with the real needs.
- By remaining innovative in the use of new tools to collect data and analyze its impacts.

A first level of commitment

The Charter allows any organisation to display its awareness and responsibility internally and publicly.

It is good way to start or reinforce a global Sustainable IT approach.

The INR and ISIT-BE coordinate the network of signatories of the Charter to enable a progressive commitment from each organisation, helping them to implement their Sustainable IT strategy through continuous improvement.

isit-be.org/the-charter

THE CHARTER

Objectives

Our **Sustainable IT Charter** summarises the commitments taken by the signatory about its IT services. The signatory can be a company, an association, a VSE / SME or a public actor.

The **Charter** pushes the organisation to evaluate itself and try to improve continuously.

Signing the **Charter** allows the organisation to communicate towards its customers, suppliers and internal teams on its quest for sustainability.

[The Sustainable IT Charter](#)

[I want to sign the Charter](#)

[Het Duurzame IT Handvest](#)

[Ik wil het Handvest ondertekenen](#)

[La Charte Numérique Responsable](#)

[Je veux signer la Charte](#)

See also the website dedicated to the charter : charte.institutnr.org (only in French currently)

The process

1) Fill in the various fields

Then submit your request

CHARTE NR Nous souhaitons signer la Charte NR Les signataires Partages d'expériences Nous contacter

We wish to sign the Sustainable IT Charter

Do you want to join the Sustainable IT Charter community?

Please complete the form below, we will get back to you as soon as possible to finalise the process with you and advertise your commitment on our website.

Fields marked with * are required

Company / Organisation *

First name Last name of the signing representative *

Phone number of the signing representative *

Submit your request ←

Why do you want to sign the Sustainable IT Charter? *

Découvrir l'INR

L'INR est un Think and Do Tank créé en 2016. Il a pour objet d'être un lieu de réflexion sur les trois enjeux clés du numérique responsable : soutenabilité, inclusion et éthique.

En savoir plus

L'INR à l'étranger :

INR Suisse
INR Belgique

Nous suivre sur les réseaux sociaux

LinkedIn

Twitter

Articles récents

PartageNR #6 | Quentin Faulconnier, Sustainability Director, Axionable
PartageNR #5 | Guillaume Gallon, Co-fondateur, Made-Up
PartageNR #4 | Jérôme Lucas, Directeur Général, Digital4Better
PartageNR #3 | Marie-Céline Plourin, Directrice Développement Durable, Edenred
PartageNR #2 | Céleste Nourissat, Responsable RSE, Codeo Group

The process

2) You will receive a confirmation by mail

Sign the Sustainable IT Charter | Your request



Charte Numérique Responsable <charte@institutnr.org>(Charte Numérique Responsable via mail-out.cluster027.hosting.ov
To  Olivier Vergeynst

Hello,

Thank you for your request to sign the Sustainable IT Charter. We are processing your request and will revert as soon as possible to finalise this with you.

We remain at your disposal for any question.

Best regards,

The Sustainable IT Charter team

charte@institutnr.org

YOUR REQUEST

1. Why you do want to sign the Sustainable IT Charter :
2. What Sustainable IT actions have you already initiated :
3. What Sustainable IT actions do you plan to implement :
4. What do you expect from the network of signatories of the NR charter :
5. What do you think you will bring to the network of charter signatories :

Contact details :

Signing representative : Olivier Vergeynst olivier.vergeynst@isit-be.org

Contact : Olivier Vergeynst

Organisation : Belgian Institute for Sustainable IT

The process

3) Once our teams have processed your request, you will receive an e-mail requesting you to sign the Charter electronically with **Yousign**.

You will also be asked to provide us with some additional information by return e-mail.

Signature Charte Numérique Responsable - Signature Charte Numérique Responsable

 Yousign <no-response@yousign.fr>
To

Bonjour Prénom signataire Nom signataire,

Nous avons bien reçu votre souhait de signer la charte Numérique Responsable.

Je vous invite à signer en version numérique la charte en cliquant sur le bouton ci-dessous :

 **Accédez aux documents**

Afin de finaliser le processus merci également d'envoyer par mail à charte@institutnr.org les informations suivantes :

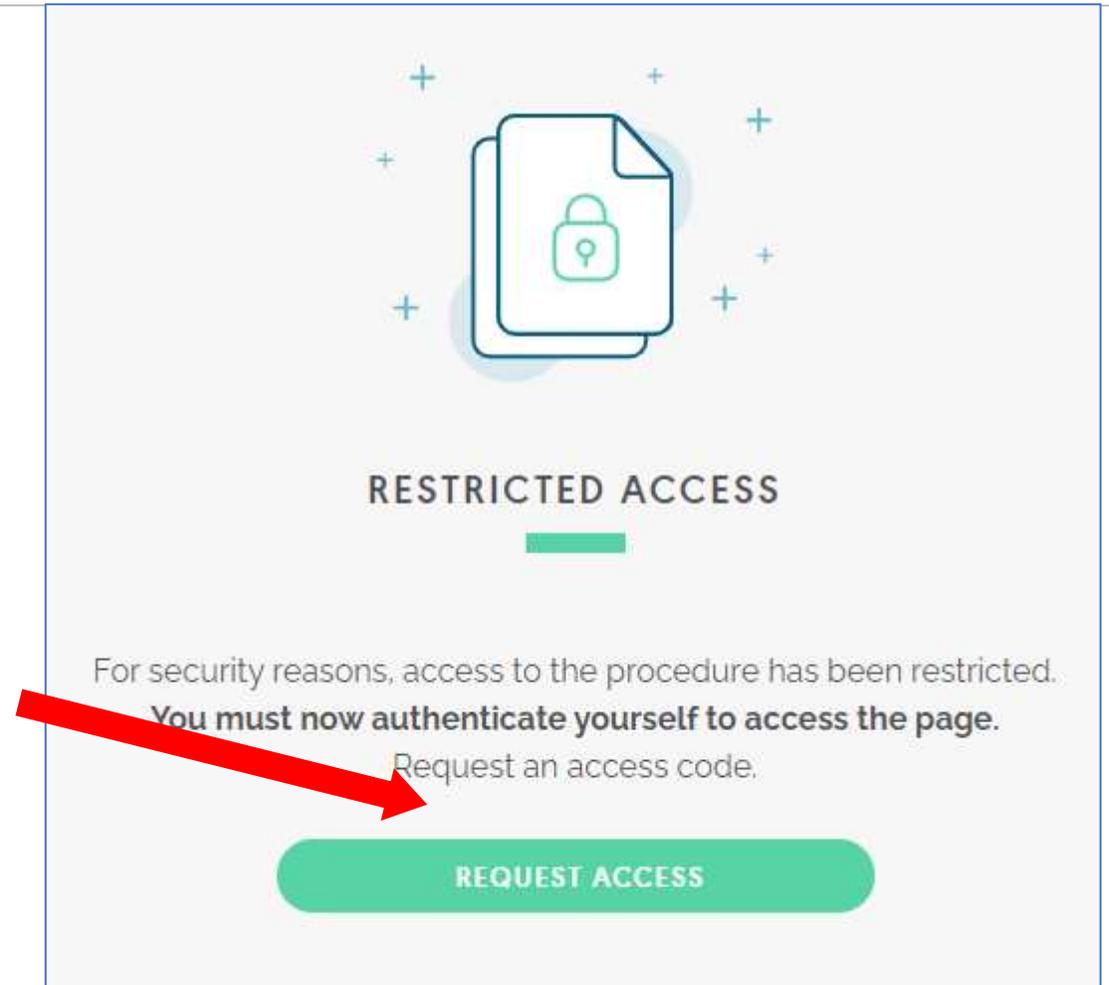
- Logo (image format jpeg ou png)
- Site Web
- Région / Ville et code postal
- Secteur d'activité
- Réseaux Sociaux : LinkedIn + Twitter
- Courte description de votre organisation
- Nb Salariés
- Nom Contact, mail et téléphone

Belle journée,

The process

3bis) optional: if you haven't used Yousign recently, you may be requested to authenticate before accessing the Charter.

Request the access, you will get a code by e-mail.



The process

3bis) optional: if you haven't used Yousign recently, you may be requested to authenticate before accessing the Charter.

Request the access, you will get a code by e-mail.

Enter the code in the relevant field to get access to the Charter.

If you closed the window, just click again on "Request access". The code already received by mail remains valid.



AN EMAIL HAS BEEN SENT TO YOU

An email was sent to ol*****@is*****rg
Enter the code received to access the procedure.

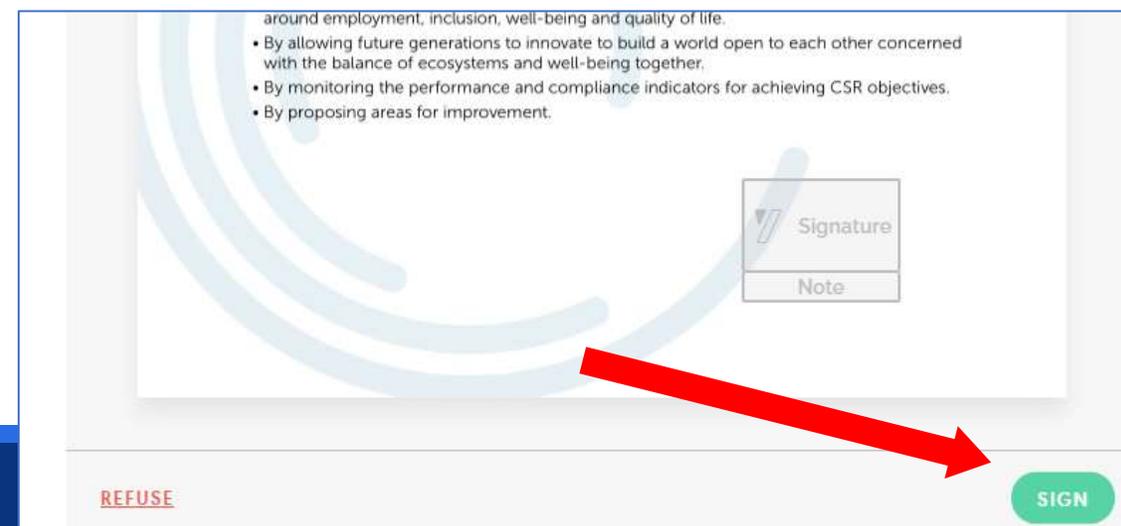
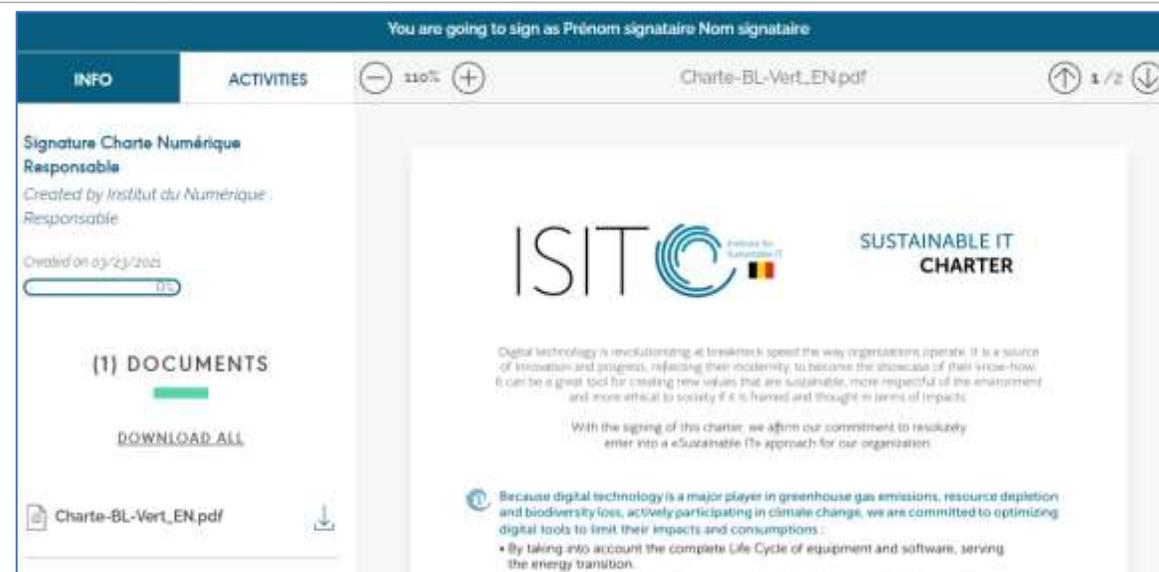
ACCESS

Didn't receive your code? [Click here](#)

The process

4) On the Yousign website, browse through the document.

At the end of the document, click on the "SIGN" button.



The process

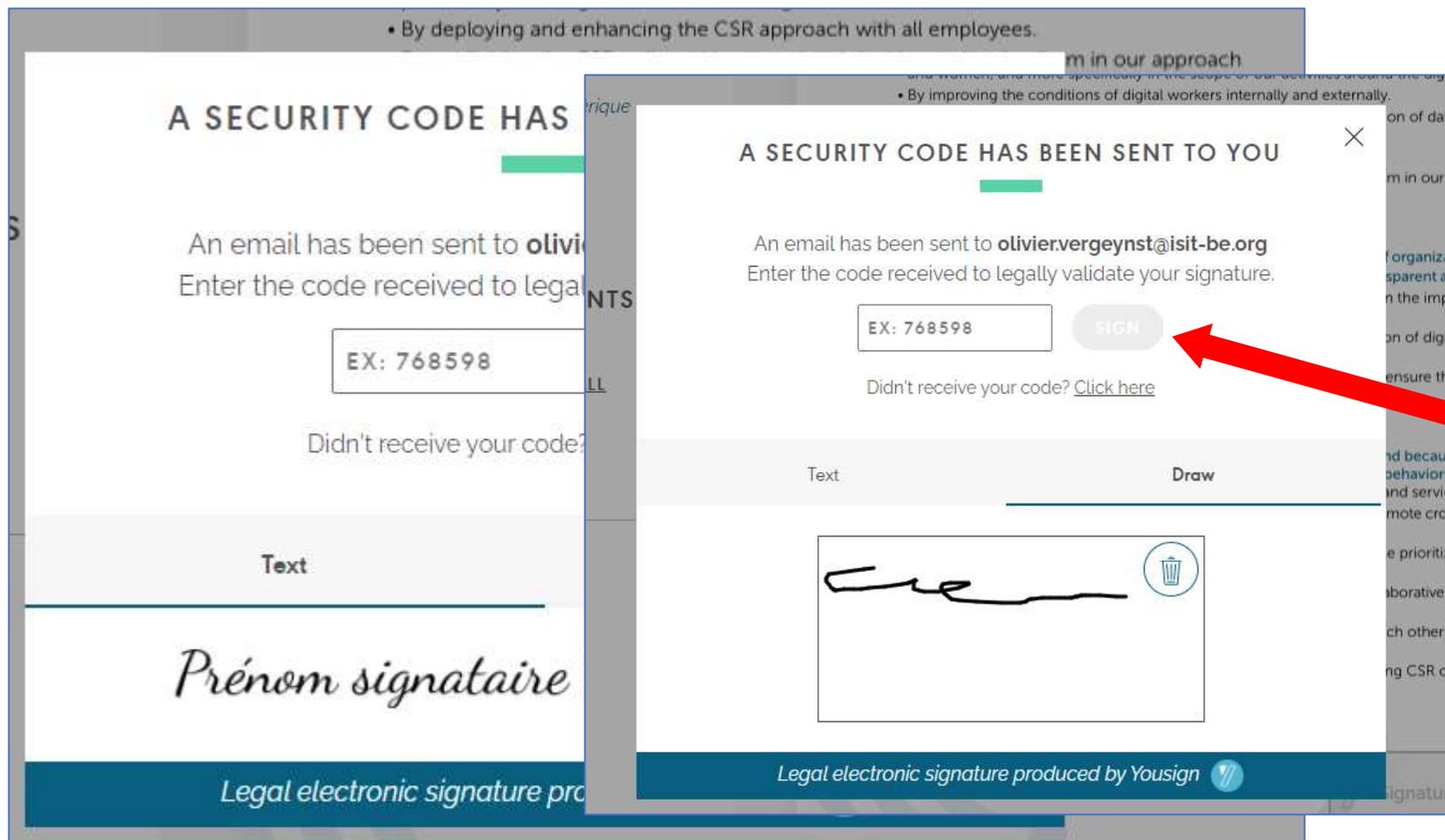
5) Yousign will send you a code by e-mail.

If the message shown here disappears in the meantime, just click again on "SIGN" at the bottom of the document and this window will reappear. The code you have received remains valid.

Your first and last names are prefilled.

Optional: you can also draw you signature (with a stylus or the mouse).

Fill-in the code and click on SIGN



The image shows two overlapping screenshots of the Yousign interface. The background screenshot shows a document with a 'Text' field containing the handwritten text 'Prénom signataire'. The foreground screenshot is a modal window titled 'A SECURITY CODE HAS BEEN SENT TO YOU'. It contains the following elements:

- A green progress bar at the top.
- Text: 'An email has been sent to olivier.vergeynst@isit-be.org'.
- Text: 'Enter the code received to legally validate your signature.'
- An input field containing 'EX: 768598'.
- A 'SIGN' button, which is highlighted with a red arrow.
- A link: 'Didn't receive your code? [Click here](#)'.
- At the bottom, there are two tabs: 'Text' and 'Draw'.
- Below the 'Draw' tab, there is a drawing area with a signature and a trash icon.
- At the very bottom, a footer reads: 'Legal electronic signature produced by Yousign'.

The process

6) Yousign sends you a new e-mail containing

- a link to download the signed Charter
- several links and advices to help you progress in you Sustainable IT implementation

NB: most documents are currently only available in French. Translation of our deliverables is planned.

Signature Charte Numérique Responsable - Confirmation signature charte Numérique Responsable



Yousign <no-response@yousign.fr>

To

Bonjour Prénom signataire Nom signataire,

Nous vous confirmons la bonne réception de tous les éléments liés à votre signature. Nous vous remercions pour l'intérêt porté à l'Institut du Numérique Responsable et à sa charte.

Votre organisation sera affichée dans les prochains jours sur notre site internet en tant que signataire au lien ci-dessous, sous réserve d'envoi des informations administratives.

<https://charte.institutnr.org/les-signataires/>

Vous pouvez récupérer votre exemplaire de charte signée au lien suivant :

[Accédez aux documents](#)

Pour poursuivre plus loin votre engagement pour un Numérique Responsable, vous trouverez ci-dessous quelques éléments.

Progresser dans la démarche NR

Sensibilisation au NR avec notre Mooc gratuit de 30min environ :

<https://academie-nr.org/sensibilisation>

Formation complète aux fondamentaux du NR avec notre Mooc gratuit :

<https://www.academie-nr.org/#mooc-nr>

Ressources :

<https://institutnr.org/publications-inr>

- Pour guider la mise en œuvre de votre démarche NR.

<https://institutnr.org/wp-content/uploads/2020/06/2020-v3-65-bonnes-pratiques-greenit.pdf>

- Bibliographie plus technique sur le NR :

The process

7) After a few days, your organisation will appear on the Charter website

NB: translation of the website is planned



INR **Charte Numérique Responsable**
Un engagement pour maintenant.

CHARTE NR Nous souhaitons signer la Charte NR Les signataires ▾ Partages d'expériences Nous contacter

Les Signataires de la Charte NR

Retrouvez la liste complète des 108 signataires de la Charte Numérique Responsable (Octobre 2020)

ALL

La liste et la carte des signataires



En cliquant sur l'icône en haut à gauche de la carte, vous pourrez visualiser les signataires par type d'organisation. En cliquant sur un signataire, vous aurez accès à des informations plus précises.

Ci-dessous la liste de l'ensemble des signataires de la Charte NR.

Organisation	Site Web	Pays	Date de Signature
VILLE DE GRAND QUEVILLY	https://grandquevilly.fr	France	04/06/2019
COMMUNAUTÉ DE COMMUNES SUISSE NORMANDE	https://www.suisse-normande.com	France	04/06/2019
LES ATELIERS DU BOCAGE	http://ateliers-du-bocage.fr	France	04/06/2019

The process

8) You are ready to communicate !



22 April 2021: 1st Belgian signing ceremony of the Sustainable IT Charter

Our goal: to communicate about your commitment !

- Press release to maximise the positive impact (vs. isolated signatures)
- Online ceremony, will be recorded with replay available
 - Possibility to record your intervention ahead of the ceremony
- We propose an intervention of 1 to 2 minutes per signatory
 - Make sure to show you logo in the background !
- Specific version of the Charter for the ceremony:
 - We will provide you with the summary version of the Charter
 - Show the signed document or sign it online





*"IF NOT US, WHO ?
IF NOT NOW, WHEN ?"
JOHN F. KENNEDY*

info@isit-be.org

<https://isit-be.org>

[linkedin.com/company/isit-be](https://www.linkedin.com/company/isit-be)